

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

Agenda

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following agenda:
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, April 21, 2026 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes April 14, 2026

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills
Fund to Fund: Comm \$141,062.72 from 001.1215.560610 S&W Grant to 651.2651.422105 Trans In3

- 9:30 Kevin Davis- DD 2025 Annual Report
- 9:40 Jack Pepper- Levy Request
- 9:45 DJFS - Weekly Updates-Request for Vehicle Bids
- 10:00 CORSA - Renewal
- 10:15 Mike Biggins- Temporary Laborer
- 10:45 Public Defenders
- 11:00 Grant Opportunity for Sidewalks & Other Pedestrian Infrastructure - Planner LaVelle
- 11:15 Michael Elliott- Burr Oak Water
- 11:30 LUNCH

Agenda Items

- Surplus - Recorders
- 911 Request to Hire (Ratify Commissioner Eliason's Signature)
- Surplus - Treasurer
- Philanthropic Educational Organization (P.E.O.), Athens Chapter G- Proclamation
- Surplus- Recorders
- Soil & Water Transfer
- Texas Eastern Project
- DD - Purchase Request (One -Surface Pro)
- Pacific Life Withdrawal Request
- Country Club
- Merchant McIntyre
- Athens County First Responder Wellness & Awareness Alliance Proclamation

~TRAVEL

- Coroner: Gerald Carter; Death Scene Investigation, Scene Investigation various locations; 01/01 - 12/31/26
- Coroner: Carl Ortman; Death Scene Investigation, Scene Investigation various locations; 01/01 - 12/31/26
- Coroner: Ben Ashcraft; Death Scene Investigation, Scene Investigation various locations; 01/01 - 12/31/26
- Auditor: Heather Stack; CAAO Southeast District Meeting, Zanesville OH; 04/17/26

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Minutes

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the minutes of April 14, 2026.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

A motion was made by Mr. Adkins and seconded by Mr. Chmiel approving the Appropriations, Transfers, New Line Items Requests/Changes, including Fund to Fund: Comm \$141,062.72 from 001.1215.560610 S&W Grant to 651.2651.422105 Trans In3 and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 04/09/2026 To: 04/14/2026, INVOICE TRACKING REPORT - From: 04/14/2026 To: 04/16/2026 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Kevin Davis - DD 2025 Annual Report

Kevin Davis provided the following DD 2025 Annual Report:

- * Developmental Disabilities Annual Report:
 - * Annual report presented, including board appointments, service numbers, waiver services, school/camp attendance, budget overview, and strategic plan progress.
 - * Reported serving 808 individuals in 2025, with nearly 200 individuals receiving waiver services.
 - * Strategic plan update noted 86 of 90 objectives completed.
 - * Key accomplishments included levy passage, successful union negotiations, no grievances, staff engagement, and complaint resolution.
- * Waiver Services and Budget Discussion:
 - * Discussion held regarding waiver services, provider agencies, local levy match requirements, and oversight of individuals receiving services.
 - * Noted that waiver costs are significant, with local levy funds covering the county's required share.
 - * 2025 expenses totaled approximately \$11.2 million.
 - * 2026 budget expected to run slightly in the red due to retirements/overlap staffing, rising waiver costs, and conservative budgeting.
 - * Concerns discussed regarding statewide waiver funding, counties in financial emergency, and potential property tax changes.
- * American Women Quarters Program:
 - * Kevin Davis presented on the American Women Quarters Program, specifically honoring disability rights advocate Stacey Park Milbern.
 - * Commemorative quarters were shared with commissioners and attendees.

See the DD 2025 Annual Report on back of page 139.

DD - Purchase Request (One - Surface Pro)

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the purchase of a Surface Pro as provided by DD.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Health Dept Levy Request

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to request an estimated certificate of revenue form the Auditor for the proposed 1-mill levy. See document on back of page 140.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Health Dept - Sunseting Existing Levies

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve acknowledge receipt of the Board of Health Resolution regarding sunseting existing levies if the new levy passes. See Board of Health Resolutions on back of page 140.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS - Lease Agreement Parade of the Hills

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the DJFS Lease Agreement with Parade of the Hills. See Lease Agreement on back of page 141.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.



2025 Annual Report



OUR BOARD MEMBERS



Privately serving our community with compassion, innovation, and transparency.



Thank you! This year, a team of experts in the nonprofit and disability sectors worked together to create this report. We hope you will find it helpful and inspiring.

FROM THE SUPERINTENDENT



SPENDING TIME WITH FRIENDS & FAMILY

It's important to take time to spend with loved ones. Our staff and volunteers are no exception. We encourage everyone to take time to spend with friends and family.

THANK YOU, ATHENS COUNTY!

We are grateful to the Athens County community for your continued support of the Athens County Board of Developmental Disabilities (ACBDD). In 2025, we proudly served more than 100 individuals across all programs, helping each person stay safe, pursue their goals, and live a meaningful life. This year, the ACBDD continued to strengthen programs and services to meet the evolving needs of those we serve. Our dedicated staff bring our passion and vision to life every day through their compassion and commitment. Thank you to the residents of Athens County for your trust and partnership as we work together to build a more inclusive Athens County.

Keri P. Davis
www.acbddd.org



ABOUT OUR AGENCY

Since its inception in 1957, the ACBDD has provided and shared opportunities, been, grown and enriched their lives. We provide quality services to ensure individual needs and creating individual plans, we help to integrate individuals with developmental disabilities into their community we school settings.



2025 BY THE NUMBERS

- 808** Number of children and adults served by the ACBDD. The ACBDD serves individuals from birth through the end of life through a variety of programs and services. This is a 12% increase in the number of individuals served to age 18.
- 475** Number of people who received support from the SSA Dept. The Service & Support Administration (SSA) Department provides case management services for individuals as young as three years old. This includes individuals who receive respite services.
- 196** Number of people who received respite services. Through the respite program, the ACBDD offers services and supports to individuals to live safely in their own community settings.
- 113** Number of people who participated in FSS. The ACBDD's Family Support Services (FSS) Program is a family-centered program that offers financial assistance to individuals and families participating in care. The program was developed in 2025.

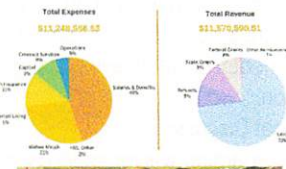
2025 BY THE NUMBERS

- 67** Number of people transported for school & camp. The ACBDD's transportation department provides services for the county and from Beacon School and Day's Day's Summer Camp.
- 66** Number of students who attended Beacon School & Preschool. Beacon School and Preschool is a specialized educational resource for the county's free local school districts. The program is designed to support children who have significant developmental disabilities, providing a structured and inclusive environment for their learning.
- 124** Number of people who received supported employment. With the merger of occupational and cognitive domain, supported employment has evolved into a blended approach, focusing on both community and career exploration.



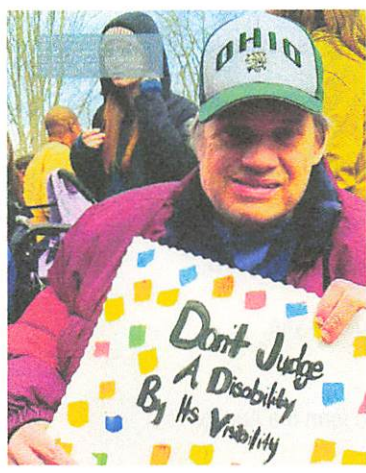
2025 BY THE NUMBERS

In 2025, based on a completion of the standardized needs assessment, 8 individuals were enrolled in transitional funding services to meet their needs. The requested amount of funding is based on average market costs per individual: individual children \$307,789; Low Cost Adults \$121,000.



2025 BY THE NUMBERS

- 63** Number of people served through Transition Services. The ACBDD's Transition Services program offers opportunities for teens and young adults to prepare to make a smooth transition from high school to the community after graduation.
- 30** Number of infants & toddlers served through EI. Early intervention provides coordinated services to parents/caregivers of children with developmental delays or disabilities under the age of three.
- 47** Number of people who attended Roy's Day's Summer Camp. Roy's Day's Summer Camp is a five-week summer-time experience for children and young adults with developmental disabilities. Camp provides opportunities to explore new activities, build friendships, and grow in confidence.



2025 STRATEGIC PLAN PROGRESS REPORT

Overview: Every year, the ACBDD engages in strategic planning. This process allows us to assess our current status and determine the agency's direction for the next year. The 2025 Strategic Plan was developed through a collaborative process involving staff, board members, and community partners.

Key Accomplishments:

- Strong Leadership:** The Board of Directors provided strong leadership and oversight throughout the year.
- Staff Engagement:** We continued to invest in our staff, providing training and professional development opportunities.
- Financial Stability:** The agency maintained a strong financial position, ensuring the sustainability of our programs.
- Community Partnerships:** We strengthened our relationships with community partners, enhancing our ability to serve the community.
- Program Expansion:** We successfully launched new programs and services, increasing our reach and impact.
- Transparency & Accountability:** We maintained a high level of transparency in our operations and financial reporting.

Challenges:

- Increased demand for services due to population growth.
- Fluctuating funding levels from state and federal sources.
- Staffing shortages in certain key areas.
- Competition for resources and services from other agencies.

Future Goals:

- Expand our reach to underserved communities.
- Enhance our financial sustainability through diversified funding.
- Invest in staff development and retention.
- Strengthen our partnerships with community organizations.
- Continue to innovate and improve our services.

Metrics:

The agency's financial performance was strong, with a 10% increase in revenue compared to the previous year. This was achieved through a combination of increased program fees and successful grant applications. The agency's operational efficiency was also a key focus, with a 5% reduction in overhead costs.

90 Total revenue increase from 2024

86 Total cost of operations decrease from 2024

THE ACBDD IN 2026 AND BEYOND

In the years to come, we will continue to work toward our vision of creating an inclusive and inclusive Athens County. Specifically, we plan to focus on the following areas:



MORE INFORMATION ABOUT US!



DJFS Contract - 59 Green LTD, Dba Green Cab Amendment # 3

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the DJFS Contract with 59 Green LTD, Dba Green Cab:

Name of Organization	59 Green LTD, Dba Green Cab
Total \$ Value	\$377,556.38 (additional \$77,554.84)
Contract Period	07/01/2025 - 06/30/2026
Program Accts & Codes to be charged	Medicaid NET 850/510050 Title XX 735/510050
Billing Procedure	Submits bi-monthly invoices, Payment made within 30 days.

Full Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Ambulette Services Update

DJFS reported that ambulette services will no longer be coordinated locally by the county due to complex Medicaid/DLM regulations and operational requirements. These services will transition to coordination through MCOs/Medicaid, with DJFS assisting current customers and vendors during the transition. Approximately 80 customers per year use this service. No motion required.

DJFS - WEX Agreement

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the DJFS Agreement with WEX Fuel Card and authorize Commissioner Eliason to sign the Agreement.

Agreement on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS - Enterprise Vehicle Leases

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the DJFS Lease agreements presented for two transportation vehicles through Enterprise. Vehicles will be used for Medicaid transportation, with related expenses tracked and reimbursed through Medicaid.

Lease Agreement on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS - Request for Bids - Vehicle Detailing Service for County Vehicles

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve DJFS Request for Bids - Vehicle Detailing Service for County Vehicles.

See Request for Bids on back of page 141.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS - Hire/Transfer

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the hire/transfer for an Child Support Supervisor within the Agency:

Parrie Warren with a pay rate of \$32.45/hr. and a start date of April 20, 2026.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS - Natasha Jack

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve Natasha Jack, Administrative Hearing Officer to return from paid administrative leave effective April 22, 2026.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

RESOLUTION OF NECESSITY
RESOLUTION REQUESTING CERTIFICATION FROM COUNTY AUDITOR
PURSUANT TO OHIO REVISED CODE SECTION 3709.29
(Other source of revenue generated by specified number of mills)

BOARD OF HEALTH
ATHENS CITY-COUNTY HEALTH DEPARTMENT
ATHENS COUNTY, OHIO

RESOLUTION NO 01-2026

WHEREAS, the Board of Commissioners of Athens County, Ohio, determines that it is necessary to levy a tax outside the tax-credit restrictions, and

WHEREAS, before seeking to have a levy approved by the electors of Athens County, the Board of Commissioners must seek the certification of the Athens County Auditor in compliance with Section 3709.29 of the Ohio Revised Code, submitted for the General election held on November 3, 2026

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Athens County, Ohio, that the Athens County Auditor is hereby requested to certify to the Board of Commissioners:

RESOLUTION TO REQUEST THE ATHENS COUNTY COMMISSIONERS TO MAKE REQUEST TO THE ATHENS COUNTY AUDITOR TO PREPARE A "CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE"

The Athens City-County Health Department of Athens County, Ohio met in regular session on the 16th of March at 278 West Union Avenue, Athens, Ohio with the following members present:

Gupta X Shaw X Parsley X Mayle _____ Raju X

Dr. Raju moved for the adoption of the resolution.

Whereas the Board of Health finds that the .30 mill levy expiring in 2027 is necessary to provide for the orderly maintenance and operation of the Athens City-County Health Department, and

Whereas the Board of Health finds it necessary to propose a new 1.0 mill levy for a term of 10 years to be placed on the general election ballot the 3rd day of November, 2026, and

Whereas Ohio Revised Code 3709.29 allows the Board of County Commissioners to request to the County Auditor to prepare a "Certificate of Estimated Property Tax Revenue"

Therefore, be it resolved that the Athens City-County Board of Health in compliance with Ohio Revised Code 3709.29, requests the Athens County Commissioners request the Athens County Auditor to prepare a "Certificate of Estimated Property Tax Revenue" for valuation of a new health department levy as a replacement for the expiring levy at the end of 2027.

Ms. Shaw seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows:

Gupta (yes) Shaw (yes) Parsley (yes) Mayle (n/a) Raju (yes)

Adopted: March 16, 2026

Attest: Wendy Shine
 Wendy Shine, Chief Financial Officer

- The total current tax valuations of Athens County, Ohio, and
- The dollar amount of revenue that would be generated by 1.00 mills.

BE IT FURTHER RESOLVED that the purpose of the tax is maintenance and operation of Athens City-County Health District.

And it is further (10) _____ being first levied in tax year 2026, first collected in calendar year 2027
 Number of years or extending period of time (377)
 and expiring on the tax list for the years specified: 2027-2036

Such tax is authorized to be submitted to a vote of the electors of the Athens County pursuant to Section 3709.29 of the Ohio Revised Code, and shall be levied on the residents of the Athens County pursuant to Section 3709.29 of the Ohio Revised Code and which shall be an additional levy. List any other county into which this subdivision overlaps: none

BE IT FURTHER RESOLVED that the Athens County Auditor is requested to issue the certification within ten days after receiving this Resolution.

Mr. Adkins moved for the adoption of the Resolution, and Mr. Christie seconded the motion. The vote was as follows:

Mr. Ellison	voted	YES
Mr. Adkins	voted	YES
Mr. Christie	voted	YES
_____	voted	_____
_____	voted	_____
_____	voted	_____

Having received the required two-thirds majority, the Resolution was adopted.
 Adopted on date April 21, 2026

SPECIAL OFFICERS CERTIFICATION

I, JoAnn Ruckhold, of Athens County, Ohio, certify that Resolution to be a true and correct copy of Resolution No. 123-0421 as adopted by the Board of Commissioners of Athens County, Ohio, and recorded in the official record of proceedings of the meeting held on April 21, 2026

Revised 6/26/2023

BOARD OF HEALTH
ATHENS CITY-COUNTY HEALTH DEPARTMENT
ATHENS COUNTY, OHIO

RESOLUTION NO 02-2026

A RESOLUTION OF THE BOARD OF HEALTH OF THE ATHENS CITY-COUNTY HEALTH DEPARTMENT REQUESTING THAT THE ATHENS COUNTY BOARD OF COMMISSIONERS PROCEED WITH THE SUBMISSION OF A 1.0 MILL TAX LEVY TO THE ELECTORS AT THE FALL 2026 GENERAL ELECTION PURSUANT TO R.C. 3709.29, AND REQUESTING THAT, IF SUCH LEVY IS APPROVED, THE ATHENS COUNTY BUDGET COMMISSION REDUCE TO ZERO THE EXISTING 0.3 MILL AND 0.4 MILL HEALTH DISTRICT LEVIES FOR COLLECTION YEARS THEREAFTER

The Athens City-County Health Department of Athens County, Ohio met in regular session on the 13th of April at 278 West Union Avenue, Athens, Ohio with the following members present:

Gupta X Shaw X Parsley X Mayle _____ Raju X

Dr. Raju moved for the adoption of the resolution.

WHEREAS, the Athens City-County General Health District is charged with protecting and promoting the public health of the residents of Athens County; and

WHEREAS, the Board of Health currently receives revenue from two existing voted levies in the amounts of 0.3 mill and 0.4 mill, respectively, and desires that, in the event a new 1.0 mill levy is approved by the electors at the Fall 2026 general election, those two existing levies be reduced to zero for collection years thereafter so that the new levy replaces those prior levies as the principal voted operating levy for the Health District; and

WHEREAS, the Board of Health finds it to be in the best interests of the Health District and the taxpayers of Athens County to clearly express its intent that the existing 0.3 mill and 0.4 mill levies not continue to be collected once the new 1.0 mill levy becomes effective;

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Athens City-County General Health District, Athens County, Ohio, that:

It is the express intent of this Board that, if the aforesaid 1.0 mill levy is approved by the electors at the November 2026 general election, the existing 0.3 mill levy and 0.4 mill levy presently benefitting the Health District shall each be reduced to zero for collection years thereafter, and that no further taxes be collected under those levies beyond the final collection year permitted by law and necessary to implement this transition.

The Board of Health hereby formally requests and recommends that the Athens County Budget Commission, together with the Athens County Auditor and the Athens County Board of

Commissioners, take all actions necessary and lawful to implement the Board's intent stated in Section 3, including the reduction to zero of the existing 0.3 mill and 0.4 mill levies upon and after the effectiveness of the new 1.0 mill levy, and the adjustment of the Health District's voted millage accordingly through the certification, budgeting, and tax-levy process.

Ms. Shaw seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows:

Gupta (yes) Shaw (yes) Parsley (yes) Mayle (n/a) Raju (yes)

Adopted: April 13, 2026

Attest: Dr. Gaur Ojha
 Dr. Gaur Ojha, Health Commissioner

CORSA - Renewal

Sherry Barbosky - CORSA Underwriting Manager

Mallory Swaim - Mathews Insurance

1. Renewal and Premium Update:

- * CORSA reported a 5% overall pool increase for the year, improved from prior years.
- * Athens County's renewal increase is approximately 7.3%, primarily due to exposure increases, including:
 - * Property values increasing by over \$7 million
 - * Payroll increasing by nearly \$5 million
 - * Slight increases in deputies and detainee exposure
- * CORSA noted the county's loss experience has improved.

2. Reinsurance and Captive Program:

- * CORSA explained that reinsurance costs had driven prior increases.
- * A new captive insurance structure helped reduce reinsurance costs and contributed to the lower overall renewal increase.

3. Credits and Discounts:

- * County received:
 - * \$28,256 dividend credit
 - * \$11,930 loss control incentive credit
- * Total credits: \$40,186, applied to reduce the renewal invoice.
- * County achieved 100% participation in the loss control incentive program.

4. Cyber Coverage:

- * CORSA provides cyber liability and breach coverage.
- * Coverage level is based partly on cybersecurity questionnaire responses, especially multi-factor authentication.
- * Additional cyber questionnaires are needed from certain covered boards; local agent will assist with follow-up.

5. Reimbursement Programs:

- * IT reimbursement and law enforcement reimbursement programs were reviewed.
- * New eligible categories include drones and jail medical wearables.

6. Invoice Adjustment:

- * CORSA will revise or credit the invoice to remove Health Department coverage where applicable, since the Health Department has obtained separate coverage.
- * Board of DD and Soil and Water were also noted as entities that should not be included as covered boards.

7. Coverage Enhancement:

- * New \$50,000 sublimit added for law enforcement vehicle equipment packages.
- * This allows equipment in damaged or totaled cruisers to be settled on a replacement-cost basis rather than depreciated value.

Surplus - Recorder

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve and declare the Recorder's Surplus to destroy:

Description:	Model #	Serial #
Kyocera Printer	Ecosys M2040DN	
Lexmark Multifunctional Printer	XM1145	

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Public Defender

Patrick Clark - Assistant Director of Trial Services with the Public Defenders Office

1. Public Defender Contract Overview:

- * The total proposed contract budget is approximately \$2 million, including both state and county contributions.
- * The county's share is \$387,412.
- * The contract represents a continuation of current service levels, including staffing and caseloads, with the addition of one new criminal investigator position.
- * The investigator position will cost the county approximately \$21,000.

2. Budget Changes and Factors:

- * The total contract increased by approximately \$52,000 compared to the prior year due to:
 - * A projected decrease in the state reimbursement rate from 82% to 80%.
 - * Scheduled salary step increases for staff based on state pay scales.
 - * A reimbursement of approximately \$30,000 to the county from excess reserve funds previously held for multi-county contract operations.

Request for Bids – Vehicle Detailing Service for County Vehicles

Athens County Commissioners is accepting bids for vehicle detailing services on county owned vehicles. Services should be provided as a billable package under a comprehensive service agreement for the agency's transportation fleet.

Vehicle Detailing Service

Exterior:

- Wash & dry (hand wash)
- Wax/sealant application
- Windows & mirrors
- Wheels, rims & tires
- Door jams & gas cap
- Engine bay plastic & rubber

Interior:

- Vacuum (seats, carpet, trunk)
- Shampoo & spot clean seats and carpet
- Dashboard, console & door panels
- Leather cleaned & conditioned
- Windows & mirrors

Emergency detailing upon request

The service agreement will cover the following 15 fleet vehicles:

- 2014 Chevy Impala
- 2014 Chevrolet Express 4500(modified ambulance)
- 2016 Dodge Caravan
- 2016 Ford 5000 bus
- 2017 Ford 350 truck
- 2017 Honda CRV
- 2020 Honda CRV
- 2021 Jeep Cherokee
- 2022 Chrysler Pacifica
- 2022 Nissan Rogue
- 2023 Honda CRV Hybrid
- 2023 Honda Odyssey
- 2023 Honda Pilot
- 2023 Toyota Sienna (2)

Bids will be accepted until 3:00 PM on May 1, 2026, via email at Lauren.Crum@jfs.ohio.gov or in-person at 13183 St. Rt. 13 Millfield, OH 45761. The agency reserves the right to reject any or all bids. For more information, contact Carmen Mitchell at 740-677-4136.

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this 24th day of March, 2026, pursuant to Sections 307.09, by and between the Athens County Board of Commissioners of Athens County, Ohio, hereinafter referred to as "Lessor" and Parade of the Hills Committee, Nelsonville, Ohio, hereinafter referred to as "Lessee", hereinafter referred to as the "Lessor", hereinafter collectively referred to as "the Parties".

WITNESSETH:

That for and in consideration of the covenants, considerations, promises and agreements herein contained, said Lessor agree to lease to Lessee the following: 10 W. Washington, Nelsonville, Ohio for use by Lessee, hereinafter referred to as the "Parking Lot", in their discretion and as they determine is reasonably necessary for said use, and which said covenants, considerations, promises and agreements are as follows:

1. **TERM.** The term of the Agreement is for a period of 7 days commencing the 18th day of August, 2026, and terminating on the 24th day of August, 2026. Lessor, however, may cancel at any time without repercussion as the parking lot being leased is public land, and if the public needs the parking lot for public use, Lessor shall have the right to immediately terminate the Lease. Lessor shall give at least forty-eight (48) hours' notice of intention to terminate the Lease for immediate public use.

2. **RENT.** Lessee agrees to pay as the fee for the lease of said Parking Lot, the sum of ZERO Dollars (\$ 0.00) as a onetime lump sum. Said fees shall become effective and be due the NA day of NA, 2026. Lease rental payment shall be made to Athens County.

3. **USE OF PREMISES.** The Parking Lot is to be used for Event Parade of the Hills (POTH). Lessee agrees to permit Lessor or agents of Lessor at reasonable times to enter the Parking Lot to examine the condition thereof. It is agreed upon by both parties that the POTH will use the front half of the parking lot closest to W. Washington Street during this time period.

4. **CONDITION OF PREMISES.** Lessee shall be responsible for cleaning and maintenance of the parking lot during the Lease period. At the conclusion of the Lease, Lessee shall remove all debris and other materials on the Parking Lot and Lessee shall restore the Parking Lot to the condition at least equal to the condition as the same existed as of the date hereof.

INSURANCE: Lessee shall procure and maintain, at its own expense, liability insurance covering

LEASE - PAGE TWO

any and all of their operations on the Parking Lot.

5. **INDEMNIFICATION.** Lessee shall indemnify, defend and hold harmless Lessor, its officers, departments, employees, agents their successors and assigns harmless from any liability from claims, demands, damages to any property, or actions or causes of actions whatsoever, resulting or arising hereafter from the actions of Lessee, their agents, employees, customers, clients, or anyone acting under their direction, control, or on their behalf. Responsibility for said Parking Lot shall lie with Lessee.

6. **NO PARTNERSHIP.** This Lease Agreement shall not create an association, partnership, joint venture or a principal and agency relationship between the Parties hereunder or any of their successors and assigns.

7. **BINDING EFFECT.** All the covenants, terms and conditions of this Agreement shall inure to the benefit of, and be binding upon, the respective heirs, executors, administrators, legal representatives, successors and assigns of the parties hereto.

8. **ENTIRE AGREEMENT.** This Lease Agreement contains the entire agreement between the parties and there are no other terms express or implied, except as contained herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this 7 day of April, 2026.

SIGNED AND ACKNOWLEDGED

LESSOR

John & Debbie Kircseyrd Smith

STATE OF OHIO, COUNTY OF ATHENS, ss

Before me a Notary Public in and for said county and state, personally appeared the above named LESSEE, who acknowledged that they did sign the foregoing instrument, and that the same was their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto affixed my name and official seal this 7 day of April, 2026.

Jo Ann Rockhold
Notary Public



This instrument prepared by Keller J. Blackburn
Athens County Prosecuting Attorney

IN THE PRESENCE OF:

ATHENS COUNTY BOARD OF COMMISSIONERS

John Rockhold
Witness

Lenny Eliason
Lenny Eliason

Witness

Charles Adkins

Chris Chmiel

Chris Chmiel

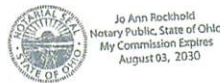
LEASE - PAGE THREE

STATE OF OHIO, COUNTY OF ATHENS, ss

Before me a Notary Public in and for said county and state, personally appeared the above named Lenny Eliason, Charles Adkins, and Chris Chmiel, as Athens County Commissioners, who acknowledged that they did sign the foregoing instrument, and that the same was their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto affixed my name and official seal this 21 day of April, 2026.

John Rockhold
Notary Public



SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF:

LESSEE

Witness

Authorized Representative,

Witness

3. Investigator Position Justification:

- * The addition of a criminal investigator is intended to improve efficiency and reduce costs by shifting fact-finding work from attorneys to a lower-cost position.
- * Attorneys currently spend an estimated 25% of their time on investigative work.
- * Expected benefits include:
 - * Faster case processing and resolution.
 - * Improved trial preparedness.
 - * Reduced reliance on the sheriff's office for tasks such as serving subpoenas.
 - * Alignment with best practices used in other public defender offices statewide.

4. Cost Projection Form Discussion:

- * Discussion was held regarding a required cost projection form under House Bill 96, which must be completed by the County Commissioners.
- * The form is intended to improve statewide forecasting of indigent defense costs and legislative appropriations.
- * Assistance was offered by the Public Defender's Office, including use of the "120.401 report" to analyze historical spending trends.
- * Coordination with Juvenile Court will be necessary to account for appointed counsel cases not covered under the contract.

5. Additional Discussion:

- * Clarification was provided regarding reimbursement rates for appointed counsel (state reimbursement up to \$100/hour; base rate \$75/hour).
- * Contact information was provided for follow-up assistance with Patrick Clark.

6. Facilities Update:

- * The Public Defender's Office reported that remediation work at their current office (184 North Lancaster Street) has been completed.
- * Staff will return to the space on May 4 following professional remediation.
- * The office continues to explore alternative space options due to limited availability in the area.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve to accept the public defender contract. Contract available on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

911 Request to Hire

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to ratify Commissioner Eliason's Signature on the 911 Request to Hire:

Ben Robinette Sawyer as an intermittent dispatcher with a start date of April 20, 2026 and a rate of pay \$21.20/hr.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Temporary Laborer

Administrator JoAnn Rockhold presented the following Temporary Laborer Request:

* Discussion was held regarding the need for temporary labor support for maintenance, specifically for grass cutting, due to staff being occupied with ongoing building projects.

* The goal is to secure flexible labor that can be utilized as needed (not scheduled during inclement weather).

* The use of Career Connections was suggested as a potential solution to provide temporary workers without long-term employment obligations or associated costs (PERS).

* A draft program outline was prepared and shared; further refinements will be made upon the return of the maintenance supervisor.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to authorize the temporary labor program, with details to be finalized as outlined.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Athens County Together Grant - Planner Connor LaVelle

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve to accept the Athens County Together Grant Application from the Glouster Fire Department. See application on back of page 143.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Floodplain Appeals Board Update - Planner Connor LaVelle

Planner LaVelle provided the following Floodplain Appeals Board Update:

- * An update was provided regarding two variance approvals in Troy Township and Hockingport. See back of page 146.
- * Property owners constructed accessory structures within the floodplain without permits, resulting in code violations (structures exceeded size limits and lacked required flood venting).
- * Variances were granted following appeals, allowing wet floodproofing for structures larger than 600 square feet.
- * As a condition of approval, property owners executed non-conversion agreements, restricting the structures to non-residential use permanently.
- * These agreements will be recorded with property records and included in planning files to ensure future enforcement and disclosure.
- * Discussion included how future property owners will be informed (title search, planning office records, and meeting minutes documentation).

SS4A Implementation Grant - Planner LaVelle & Meredith Erlewine

Meredith Erlewine and Planner LaVelle provided the following SS4A Implementation Grant:

- * The grant would fund roadway safety improvements for pedestrians, cyclists, and motorists, particularly along State Route 13 and within Athens County communities.
- * Proposed improvements include:
 - * Widened paved shoulders
 - * Shared-use paths
 - * Bicycle route signage
 - * Crosswalk accessibility improvements (in collaboration with the City of Athens)
- * The application would require a 20% local match over five years; estimated at approximately \$200,000–\$250,000 annually depending on project scope.
- * Discussion included potential funding sources, partnership opportunities (city, villages), and coordination with ODOT for state routes.
- * Commissioners noted the flexibility to apply and later decline if funding commitments are not feasible.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve applying with submitting the SS4A Grant Application for the full project scope.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Surplus - Treasurer

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve and declare the Treasurer's Surplus to Redistribute:

Description:	Model #	Serial #
Counter height bar stool (2)		

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Philanthropic Educational Organization (PEO), Athens Chapter G- Proclamation

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the Proclamation for Philanthropic Educational Organization:

Philanthropic Educational Organization (P.E.O.), Athens Chapter G
100th Anniversary Celebration- May 13, 2026

WHEREAS, the Philanthropic Educational Organization (P.E.O.), was established in 1869 to provide financial support to young women pursuing higher education opportunities through scholarships, awards, loans and grants. The sisterhood is the primary support to Cottey College, and

WHEREAS, P.E.O. has helped more than 129,000 young women achieve educational goals by providing approximately \$462 million of assistance and

WHEREAS, P.E.O. Athens Chapter G was chartered on May 13, 1926, with 14 charter members, with a total membership of 163 members to date; and

WHEREAS, P.E.O. Athens Chapter G will celebrate 100 years of service to the Athens community and beyond, May 13, 2026, has been set aside for such celebration and

NOW, THEREFORE We, the undersigned Commissioners of Athens County, Ohio do hereby proclaim May 13, 2026, as: **P.E.O. ATHENS CHAPTER G DAY**, in Athens County.

Throughout Athens and recognize the contributions and importance of the organization's support of young women and our community.

Signed this 21st day of April, 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Soil and Water Transfer

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the transfer to Soil and Water in the amount of \$141,062.72, which is the County's required share.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Texas Eastern Project

The Commissioners received notice regarding a Texas Eastern (formerly Columbia Gas) project to replace existing compressor equipment on Fisher Road.

The project is a replacement of existing infrastructure, not an expansion.

Commissioners discussed the option to submit comments within the allowed timeframe (approximately 60 days).

No concerns were raised, and no formal action was taken at this time.

Pacific Life Withdrawal Request

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to acknowledge Commissioner Eliason's Signature on the Pacific Life Withdrawal Request from Tina Jenkins.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Merchant McIntyre

Commissioner Chmiel provided the following update:

- * An update was provided regarding the engagement with Merchant McIntyre for grant writing services.
- * The firm was initially retained for a three-month period; no final determination has been made regarding continuation.
- * Current work includes:
 - * Preparation for the American Firefighter Grant application (pending Notice of Funding Opportunity release).
 - * Requests for federal funding (Congressional/Senate) for equipment for the Engineer's Office.
- * It was noted that if funding is secured for certain projects, reimbursement for consulting expenses may be available.
- * Additional potential projects discussed include:
 - * Economic development initiatives, such as land acquisition related to the airport project.
- * No formal action was required; information was shared for awareness and future consideration.

Burr Oak Water - Michael Elliott

- * Commissioners discussed a potential land transaction involving approximately 106.5 acres adjacent to existing County-owned property.
- * The parcel boundaries were informally identified using a ditch line as a natural delineation; no formal survey has been completed.
- * An appraisal conducted by Matt Sweeney valued the property at \$326,000, which was proposed as the potential offer amount.
- * The property is currently under lease, generating approximately \$27,000 annually; however, lease payments are made to the current owner, not the County.
- * Commissioners noted the need to confirm with the Prosecutor's Office whether the transaction can proceed without public advertisement, as required when disposing of or acquiring property.
- * It was agreed to obtain written confirmation from the Prosecutor before proceeding.
- * Commissioners requested a copy of the appraisal for review.
- * No formal action was taken; decision deferred pending legal guidance and further review.

Athens County First Responder Wellness & Awareness Alliance Proclamation

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the Athens County First Responder Wellness & Awareness Alliance Proclamation:

WHEREAS, first responders—including firefighters, law enforcement officers, emergency medical personnel, dispatchers, corrections officers, and veterans—serve Athens County with unwavering dedication, courage, and selflessness; and

WHEREAS, these individuals routinely encounter traumatic events, high-stress situations, and cumulative occupational pressures that can profoundly affect their mental health and overall well-being; and

WHEREAS, Post-Traumatic Stress Disorder (PTSD), cumulative trauma, compassion fatigue, and other behavioral health challenges are significant issues impacting first responders and their families; and

WHEREAS, the "Beyond the Uniform: First Responder PTSD & Mental Health Awareness Summit" is committed to reducing stigma, expanding access to mental health resources, strengthening peer support, and fostering resilience among those who serve our communities; and

WHEREAS, the "Beyond the Uniform: First Responder PTSD & Mental Health Awareness Summit," to be held on June 27, 2026, at Nelsonville-York High School, will bring together first responders, clinicians, peer teams, and community partners to address these critical issues through education, collaboration, and resource sharing; and

WHEREAS, this Summit is made possible in part through funding and support from the Athens-Hocking-Vinton Alcohol, Drug Addiction, and Mental Health Services Board (317 Board), as well as many generous local and community donors whose contributions help ensure this event remains accessible to all first responders; and

WHEREAS, this Summit represents a vital opportunity to elevate awareness, promote early intervention, and strengthen a culture of wellness and support for first responders across Athens County and the surrounding region;

NOW, THEREFORE, BE IT RESOLVED that the Athens County Board of Commissioners hereby recognizes and supports the "Beyond the Uniform: First Responder PTSD & Mental Health Awareness Summit" and commends the Athens County First Responder Wellness & Awareness Alliance for its leadership and dedication to this mission; and

BE IT FURTHER RESOLVED that the Board affirms its ongoing commitment to supporting the mental health, resilience, and well-being of all first responders who protect and serve our community; and

Signed this 21st day of April 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Proclamation - Diane Saylor

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the proclamation for Diane Saylor:
WHEREAS, Diane Saylor has faithfully served Athens County for fifteen (15) years as the DRETAC and Delinquency Clerk; and

WHEREAS, during her tenure, Diane Saylor has worked tirelessly to reform and improve the County's payment plan procedures, ensuring that working families have accessible and manageable options when meeting their tax obligations; and

WHEREAS, Diane Saylor has been solely responsible for managing the County's tax lien, foreclosure, and payment plan record keeping and procedures, demonstrating exceptional dedication, accuracy, and professionalism; and

WHEREAS, Diane Saylor has consistently exhibited a strong work ethic, taking few breaks and serving as a vital source of institutional knowledge and expertise within the office; and

WHEREAS, Diane Saylor has played an instrumental role in training staff and sharing her knowledge, helping to ensure the continued success and efficiency of the office; and

WHEREAS, her commitment, leadership, and service have made a lasting and meaningful impact on Athens County and its residents;

NOW, THEREFORE, BE IT RESOLVED that the Athens County Board of Commissioners does hereby recognize and commend Diane Saylor for her outstanding service and dedication to Athens County; and

BE IT FURTHER RESOLVED that the Athens County Board of Commissioners hereby proclaims May 1, 2026, as "Diane Saylor Day" in Athens County in honor of her contributions and in appreciation of her years of public service.

Signed this 21st day of April 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Travel

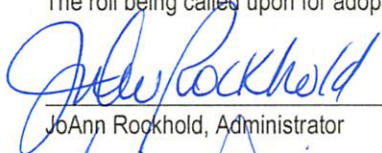
A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Travel:
Coroner: Gerald Carter; Death Scene Investigation, Scene Investigation various locations; 01/01 - 12/31/26
Coroner: Carl Ortman; Death Scene Investigation, Scene Investigation various locations; 01/01 - 12/31/26
Coroner: Ben Ashcraft; Death Scene Investigation, Scene Investigation various locations; 01/01 - 12/31/26
Auditor: Heather Stack; CAAO Southeast District Meeting, Zanesville OH; 04/17/26


The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Adjourn


A motion was made by Mr. Adkins and seconded by Mr. Chmiel to adjourn the above meeting.

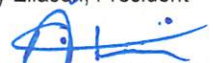
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

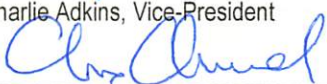


JoAnn Rookhold, Administrator


Alison Pierson, Clerk



Lenny Eliason, President


Charlie Adkins, Vice-President


Chris Chmiel

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NON-CONVERSION AGREEMENT

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IN WITNESS whereof...

STATE OF OHIO

County of Athens

Before me, a Notary Public in and for said County and State, personally appeared the abovesaid...

Notary Public (Signature)

Date

STATE OF OHIO

County of Athens

Before me, a Notary Public in and for said County and State, personally appeared the abovesaid...

Notary Public (Signature)

Date

This document was prepared by the Athens County Regional Planning Commission and is being recorded as a condition of a variance issued by the Athens County Planning Board of Appeals on the 17th day of February, 2024. Please refer to the document in 111, Court Street, 2nd Floor, Athens, OH 45703.

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